

陳樹渠紀念中學

【舊生須知】

敬啟者：請 貴家長詳閱下列各項重要事項，並如所示著 貴子弟遵行。詳情如下：

1. **派發成績表及註冊日期：**

7月13日(一)	回校時間：上午8時10分 註冊時間：上午9時30分至下午1時 及 下午2時至4時
----------	---

★請依時辦理註冊手續，逾期未辦理者，其學位將不予保留。註冊手續一經辦妥，所繳費用概不退還。有關註冊日期時段安排及收費價目，請閱背頁「舊生註冊備忘」。

2. **中三升中四：**

學生須填妥及請家長簽署選科表後，在 7月15日下午4時前投入校務處收集箱內，逾期概不受理。

3. **編班結果：**

本校將在 7月21日(星期二)下午4時後公佈編班結果，學生可經電郵或致電回校查閱。

4. **暑期作業：**

依「暑期作業」所示在 8月31日前完成，並於9月1日(星期二)交相關科目老師。

5. **課本：**

若委託漢榮書局有限公司集體訂購課本者，請於下列日期前填妥訂購表後交回本校，並投入「課本訂購表~收集箱」內：

- 訂購表最後收集日期：7月24日(星期五)
- 領取訂購課本：8月12日(星期二)(上午9時至下午4時)於新校一樓有蓋操場，請帶備有關費用(現金、EPS)。
- 家長亦可自行往漢榮書局有限公司或其他書局購買課本(見附件《其他書局(只供參考用)》，惟優惠價將有差別，敬請留意。
- 本校鼓勵環保，家長可選擇購買舊書，惟版本必須與書單上一致，而作業簿則必須購買全新本。

6. **午膳安排：**

為讓學生養成良好的飲食習慣，本校鼓勵學生訂購飯盒或自備午膳。請留意：

- 所有中二至中三學生必須留校午膳。
- 學生可向午膳供應商(維他天地服務有限公司)訂購飯盒或自備午餐。
- 如向午膳供應商訂購飯盒，必須於 9月2日或之前將訂購表交回學校食物部或收集箱(請勿將現金放入收集箱內)。

7. **開課日期：**

2020 - 2021 年度中二至中五的開課日期為 9月1日(星期二)，而中六的開課日期為 8月17日(星期一)。學生須於 上午9時前回校。當天下課時間為下午12時30分。學生必須帶備已登記之個人八達通卡及書寫文具，並穿著整齊夏季校服。請在開課前瀏覽本校網頁之最新消息。

8. **新學年適應日：**

2020 - 2021 年度的適應日日期為 9月2日(星期三)，上午8時10分 至下午12時30分；詳情將於開課日通知。

9. **獎助學金：**

陳樹渠獎學金	<ul style="list-style-type: none"> • 用以表揚品學兼優的學生，由校長、主任及老師推薦。
陳樹渠助學金	<ul style="list-style-type: none"> • 家境清貧的學生均可申請，校方參考「學生資助辦事處」的評估方法(包括家庭入息限額等)，以決定資助資格及幅度(「1/5 減免」至「全免」)；特殊情況，則酌情處理。 • 詳情及「申請表」請參閱9月上旬的學校通告及本校網頁。 • 申請時段由9月至5月，有特殊情況可隨時與學校聯絡。

若 貴家長對上述事項有疑問，請與校務處聯絡 (電話: 2380 0241)或電郵 csk@cskms@edu.hk 。

此致

貴家長

2020年7月7日



校長 招祥麒博士

Chan Shu Kui Memorial School

Circular no. S20/21 – 001

To: Parents

Date : 7 July 2020

【 Notes to Students 】

Please read the following carefully, and ask your child to follow the instructions as stated below.

1. Date for distributing Report Card and Registration

13 July (Monday)	Reporting time: 8:10 a.m. Registration: 9:30 a.m. to 1:00 p.m. and 2:00 – 4:00 p.m.
------------------	--

★ Please complete registration according to the above schedule. The place may not be reserved for your child if he/she fails to register within this period. Fee submitted for registration is non-refundable. For the details of registration and the pricelist, please turn overleaf and read the "Memo for Student Registration".

2. S.3 students promoted to S.4

Students should complete the electives selection form and ask their parent to sign it. Completed forms should be put into the designated collection box in the School Office by 4:00 p.m. on 15 July. Late submission will not be accepted.

3. Class Enrollment Results

The results of class enrollment will be announced at 4 p.m. on 21 July (Tuesday). To check the results, students may check by E-mail or call back to school.

4. Summer Holiday homework

Complete the homework before 31 August and submit it to respective subject teachers on 1 September (Tuesday).

5. Textbooks

If you want to join the group order for textbooks with Hon Wing Book Co. Ltd, please fill in the order form and place it in the collection box for textbook order forms at school.

- Deadline for order form submission: 24 July, 2020 (Friday)
- Collection of ordered textbooks: 12 August (Wednesday), 9:00 a.m. to 4:00 p.m. at Covered Playground, 1/F of the new school premises. Payment can be made by cash or EPS.
- Parents may also purchase textbooks from Hon Wing Book Co. Ltd or other bookstores (Please refer to the attachment titled "Other Bookstores (reference only)"). In this case, there may be price differences.
- While the school supports environmental protection through the use of second-hand textbooks, students must use the same edition of textbooks as specified in the textbook list. Also, it is a must to use new workbooks.

6. Lunch

To develop a healthy eating habit, students are encouraged to order lunchboxes or prepare lunch themselves. Please note the following:

- All S.2-3 students must stay at school for lunch.
- Students may order lunchboxes through Vitaland Service Limited or prepare lunches themselves.
- If students want to place an order for lunchboxes with the service provider, they should submit the order form to the school tuck shop or the designated collection box on or before 2 September. (Do not put cash into the collection box)

7. Date of Class Commencement

Classes will begin on 1 September (Tuesday) for the academic year of 2020-2021 for S.2 to S.5 and 17 August (Monday) for S.6. For the first day of school, students should come to school by 9:00 a.m. and may leave at 12:30 p.m. They must bring along the registered Octopus card, some stationery, and wear proper summer school uniform. They are also advised to browse the school website for latest updates before school starts.

8. Special arrangement on 2 September

School will start at 8:10 a.m. and end at 12:30 p.m. on 2 September (Wednesday). More details will be available on 1 September.

9. Scholarship and Tuition Fee Remission Scheme

Scholarship	<ul style="list-style-type: none"> • To commend students with outstanding academic performance and meritorious conduct, as recommended by Principal, masters or teachers.
Tuition Fee Remission	<ul style="list-style-type: none"> • Students with financial needs may apply for tuition fee remission. When assessing the eligibility and deciding on the amount of subsidy (from 20% to full remission), the school makes reference to the assessment scheme deployed by Student Finance Office, including the upper limit of household income. Special consideration would be given to applications from students with special/ urgent financial needs. • For details and the application form, please refer to the relevant circular distributed in early September and the school website. • Applications are received from September to May. For special cases, students may contact the school for assistance.

If you have any enquiries, please contact the school office at 2380 0241 or email to csk@cskms.edu.hk.



Chiu Cheung Ki
Dr. Chiu Cheung Ki
Principal

舊生註冊備忘
Memo for Student Registration

(一) 註冊時段 Registration Session

7月13日 13 July	上午9時30分至下午1時 9:30 a.m. to 1:00 p.m.	在課室等候 Wait in Classrooms
	下午2時至4時 2:00 to 4:00 p.m.	註冊室 Registration Room

(二) 收費一覽 List of Fees

收費項目 Charged Items	2020 - 2021年度 Academic Year 2020 - 2021					
	中二 S.2	中三 S.3	中四 S.4		中五 S.5	中六 S.6
註冊費 Registration Fee 將於9月份學費中扣除，請參閱學費一覽表 The fee will be deducted from tuition fee of September. Details of tuition fee are shown below.	\$70	\$70	\$600	\$600	\$600	\$800
視覺藝術科全年物料費 Annual fee for Visual Arts materials	\$100	\$100				
習作簿費 Exercise books	\$22	\$22				
學生手冊 Student Handbook	\$21	\$21	\$21	\$21	\$21	\$21
學生證及照片 Student Card and Photos	\$15	\$15	\$15	\$15	\$15	\$15
電子學習檔案系統個人戶口(中三升中四) Personal Account for E-learning File System (S.3 promoted to S.4)			\$60			
家長教師會年費(\$20)及學生會年費(\$10) Annual Fees for Parent Teacher Association (\$20) and Student Association (\$10)	\$30	\$30	\$30	\$30	\$30	\$30
畢業生袍、畢業生集體照片、畢業特刊及校友會永久會員費 Graduation Gown, Photo of Graduates, Graduation Booklet, Alumni Association Permanent Membership Fee						\$200
合共 Total	\$258	\$258	升中四 Promoted to S.4 \$726	留中四 Repeating S.4 \$666	\$666	\$1066
繳費辦法 Payment Method	<ul style="list-style-type: none"> ● 中二至中五學生請以八達通卡繳交(已於學校登記的八達通卡) S.2 to S.5 students should pay the fee using an Octopus card which has been registered with the school. ● 中六學生請以現金或支票繳交 (支票抬頭：陳樹渠紀念中學) S.6 students should pay the fee by cash or cheque payable to "Chan Shu Kui Memorial School" 					

(三) 2020-2021 學費 Tuition Fee for the Academic Year 2020-2021

中二 S.2	\$700	分10期繳交，每期\$70 (9月至6月) Ten installments, \$70 for each (September to June)
中三 S.3	\$700	
中四 S.4	\$6,000	分10期繳交，每期\$600 (9月至6月) Ten installments, \$600 for each (September to June)
中五 S.5	\$6,000	
中六 S.6	\$6,000	分6期繳交 (9月至2月) 9月: \$800 10月至2月: \$1040 Six installments (September to February) September: \$800 October to February: \$1040

