

陳樹渠紀念中學

Chan Shu Kui Memorial School

School Circular No.: S16/17-040
To: All Parents

Date: 5 October 2016

Parents-teachers' Association (PTA) The 11th PTA Executive Committee Election (2016-2018)

The term of service of the 10th PTA Executive Committee will end soon, and we are now preparing for the election of the new PTA Executive Committee. By constitution, all parents and guardians are members of the PTA and therefore, you are cordially invited to offer your candidacy for the PTA Executive Committee to promote close home-school co-operation.

You may choose to take up one or more of the posts below. Please note to the following:

- (1) The posts in the PTA Executive Committee has a two-year term. The members must be parents or guardians of the current S1 to S5 students of the school in order to fulfill the two-year term.
- (2) If more than one candidate proposes himself/herself as the Chairman or the Vice-Chairman, all the members will make their choice by vote. Candidates have to prepare their own election platform.
- (3) The Chairman will automatically become the Parent Manager, the Vice-Chairman will become the Alternate Parent Manager to represent parents in attending meetings of the School Management Committees(SMC). (For the election of Parent Manager, please refer to the annex.)
- (4) The Election procedures will follow the PTA Constitution, which has been stated in school website.

The important dates of the election are listed as follows:

(1)	Nomination	5 th -13 th October, 2016
(2)	Distribution of information and election platform of candidates and ballots.	1 st November, 2016
(3)	Voting period (ballots to be submitted by students)	7 th -9 th November, 2016
(4)	Annual General Meeting (vote count and the announcement of results)	11 th November, 2016

The results of the PTA Chairman / Vice-Chairman election will be announced at the Annual General Meeting cum Inauguration Ceremony on 11 November, 2016. The position of other members of the PTA will be decided in the 1st meeting of the 11th PTA Executive Committee (temporarily scheduled on 25 November, 2016).

Please reply this circular through "School Comm System" on or before 13 October, 2016.

For enquires, parents are welcome to contact Ms. CHAN Mei Ling, at 2380-0241.

Thank you very much for your attention.



CHUI Sze Ming
Acting Principal

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Chan Shu Kui Memorial School

Reply Slip

The 11th PTA Executive Committee Election (2016-2018)

To: The Principal, Chan Shu Kui Memorial School

Circular no. S16/17-040 has been read and understood.

<input type="checkbox"/> I am willing to take up the post of	<input type="checkbox"/> Chairman	<input type="checkbox"/> Vice-Chairman	<input type="checkbox"/> General Affairs Officer
	<input type="checkbox"/> Secretary	<input type="checkbox"/> Academia Officer	<input type="checkbox"/> Recreation & Welfare Officer
	<input type="checkbox"/> Liaison Officer	<input type="checkbox"/> Treasurer	<input type="checkbox"/> Parents Volunteer Team
<input type="checkbox"/> I will NOT take up any post in the PTA Executive Committee.			

Name of student: _____

Name of parent: _____

Class: _____ Class no.: _____

Signature: _____

Date: _____

Please reply this circular through "School Comm System" on or before **13 October 2016**.

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Annex

Education Ordinance Provisions relating to Election of Parent Managers

Education Ordinance	Content
30	<p>The Permanent Secretary may refuse to register an applicant as a manager of a school if it appears to the Permanent Secretary that —</p> <ul style="list-style-type: none"> • the applicant does not reside in Hong Kong for at least 9 months within a year; • the applicant is not a suitable candidate for the post; • the applicant is a person in respect of whom a permit to teach has previously been cancelled; • the applicant is under the age of 18 years; • the applicant has attained the age of 70 years and fails to produce a valid medical certificate certifying that he is physically fit to perform the functions of a manager; • the applicant is under the age of 70 years and fails to produce, a valid medical certificate upon request by the Permanent Secretary, certifying that he is physically fit to perform the functions of a manager; • in making or in connection with any application — <ul style="list-style-type: none"> (i) for registration of a school; (ii) for registration as a manager or a teacher; or <p>the applicant has made any statement or furnished any information which is false in any material particular or by reason of the omission of any material particular;</p> <ul style="list-style-type: none"> • the applicant has been declared a bankrupt within the meaning of the Bankruptcy Ordinance (Cap. 6) or has entered into a voluntary arrangement under that Ordinance; • the applicant has previously been convicted in Hong Kong or elsewhere of a criminal offence punishable with imprisonment; or • the applicant has been registered as a manager of 5 or more schools.
40AL	<ul style="list-style-type: none"> • For an IMC school with a recognised PTA, at least one parent manager shall be chosen. • If there is only one parent manager for a school, one alternate parent manager shall be chosen.
40AO	<ul style="list-style-type: none"> • The IMC may recognise one body of persons as a recognised PTA, but its constitution must specify only the following persons— <ul style="list-style-type: none"> (i) parents whose child is a current pupil of the school; or (ii) serving teachers of the school <p>to elect or become office-bearers of the body.</p> <ul style="list-style-type: none"> • Parent manager election and alternate parent manager election shall be conducted by the recognised PTA. • A recognised PTA may nominate such number of persons for registration as parent manager or alternate parent manager of the school, as specified in the constitution of the IMC of the school. • The system of election shall be fair and transparent. • A candidate must be a parent whose child is a current pupil of the school. • A candidate must not be a teacher of the school. • In the election, all parents have equal voting right and right of candidature. • The voting for the election shall be conducted by secret ballot.

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Education Ordinance	Content
40AS	<ul style="list-style-type: none"> A parent manager and an alternate parent manager shall be elected in the same manner for nomination for registration as a manager.
40AU	<ul style="list-style-type: none"> The person who fills the vacancy of parent manager shall be nominated for registration as a manager in the same manner as the manager who ceased to hold the office concerned.
40AV	<ul style="list-style-type: none"> If a parent manager ceases to be a parent of a current pupil of the school, his term of office as a manager shall continue until its expiry or the end of the school year, whichever is the earlier.
40AX	<ul style="list-style-type: none"> On the ground that a manager is not suitable to continue to hold office, the recognised PTA of a school may pass a resolution, in a manner which is similar to the manner in which the manager concerned is elected, and make a written request to the IMC to cancel the registration of the manager. The IMC shall, upon receiving the request, issue a notice in writing to the Permanent Secretary in regards to the cancellation of the registration of the parent manager.

(Source : EDB)