

COPY

陳樹渠紀念中學

Chan Shu Kui Memorial School

School Circular No.: S16/17-031

14 September 2016

To: All Parents

Introduction of Extra-curricular activities (ECAs) and Enrollment Form (S.1)

A) Aim

1. Build up the students' confidence, nurture their sense of responsibility and sportsmanship.
2. Raise students' awareness of being a civilized person and develop better self-discipline.
3. Provide training related to performing arts and inspire their multi-intelligences.

B) Principles

1. According to the Education Bureau, extra-curricular activities refer to the activities taken place out of the daily teaching in class that relate to learning. Therefore, **it is a part of the school curriculum. All S.1 students are required to participate at least one but not more than 3 ECAs.**
2. In order to unleash students' potential in music, all S.1 students can join a music instrument class for a year for free.
3. We hope our students not only to gain knowledge related to subject matters but also behaviour, such as being obedient and be willing to serve others. As a result, **all S.1 to S.4 students are required to join 1 uniform team as the compulsory ECA.** However, students may be exempted from the uniform teams due to any of the following reasons:
 - i. religious reasons;
 - ii. current S.4 students who were allowed to leave the uniform team last academic year;
 - iii. new S.4 students.
4. A grade of the students' performance in ECA will be given on the **students' report cards at the end of the school year.**

C) Enrollment

1. Please read the introduction of our school ECAs and prioritise your child's choices. Please ask your child to submit the enrollment form to the class teacher by 19 September (Monday). Late submissions will be dealt with at the least priority. The result will be released on 21 September (Wednesday).
2. A screening of the school sport teams took place from 5 to 9 September. Students should contact their PE teachers if they still want to join the team.
3. Great emphasis is placed on students' discipline and obedience in uniform teams. As a consequence, **students can only serve in 1 uniform team** and no changes are allowed.
4. In order to encourage continuous learning, all ECAs are held throughout the year. Students should think carefully when deciding on the appropriate ECAs. They **are not allowed to drop out** of their ECA once they are enrolled, unless the medical proof is given.
5. Students have to **pay the full fees**, if necessary.
6. Parents can apply for "The Hong Kong Jockey Club Life-wide Learning Fund" (if necessary) and students will be subsidised.

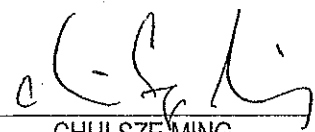
D) Attendance

1. Students should attend their ECA on time. Students can be absent from the meeting of the ECA if **a parent letter is submitted to the related teacher 2 days in advance of the meeting.** We do not accept regular leave. A record of absence will be made if students do not meet the attendance requirement.
2. A record of absence will be made **if students are late for 15 minutes** for no reason.
3. Parents will be notified by our staff if students are absent from the ECA for no reason. **A warning letter will be issued if students are absent from the ECA for four times. A demerit will be given for every 5 absence.**

Please do not hesitate to contact Mr. FONG Ho Chi or Mr. WONG Kai Cheung, Head and Assistant Head of ECA, at 2380-0241 for any questions.

Thank you very much for your attention.




CHUI SZE MING,
Acting Principal

陳樹渠紀念中學

Chan Shu Kui Memorial School

Reply slip

School Circular No.: S16/17-031

To: Principal, Chan Shu Kui Memorial School

Introduction of Extra-curricular activities (ECAs) and Enrollment Form

(1) ECAs on Fridays (Compulsory for S.1 students)

Code	Name	Target students	Code	Name	Target students
F01	Hong Kong Road Safety Patrol	S.1-5	F05	Marching Band	S.1-5
F02	Boy Scouts	S.1-5	F06	Non-Chinese Interest Club	Non-Chinese students (S.1-5)
F03	Girl Guides	S.1-5	F07	Chess Club	S.4 (new comers) – S.5
F04	Hong Kong Red Cross	S.1-5	F08	Fellowship	S.4 (new comers) – S.5

Was the student in the uniform team last year? (Put a ✓ in the appropriate box)	
Yes <input type="checkbox"/> : Code : _____	No <input type="checkbox"/> : Choices are (according to the priority): 1. Code : _____ 2. Code : _____ 3. Code : _____

(2) S.1 Music instrument classes on Wednesdays

Code	Name	Choices are (according to the priority):
W01	Electronic keyboard	1. Code : _____ 2. Code : _____ 3. Code : _____
W02	Guitar	
W03	Ukulele	
W04	Hand bell	
W05	Guzheng	
W06	Chinese Drum	

(3) Other ECAs

Code	Name	Target students	Code	Name	Target students	Choices are (according to the priority): 1. Code : _____ 2. Code : _____ 3. Code : _____
A02	Debating	S.1-5	P05	Choir	S.1-5	
A03	English club	S.1-5	P13	Campus TV	S.1-5	
A04	Mathematics and Science club	S.1-5	S01	Student Union	S.3-S.5	
P01	Drama	S.1-5	S02	Houses' association	S.3-S.5	
P02	English drama	S.1-5	S03	Sports Club	S.1-5	
P03	Performing Arts training	S.2-5	S04	Junior Police Call	S.1-5	
P04	Jazz	S.1-5	S05	Community Youth Club	S.1-5	

Name of student: _____

Name of parent: _____

Class: _____ Class no.: _____

Signature: _____

Date: _____

Please return the reply slip to your class teacher on or before 19 September 2016.

10 Tat Chee Avenue, Yau Yat Chuen, Kowloon, Tel. 2380 0241. Fax. 2397 3539

九龍又一村達之路十號 電話：2380 0241 傳真：2397 3539

Chan Shu Kui Memorial School
Extra-curricular activities (ECA) 2016-2017 (S.1)

Regular ECA lessons on Fridays

Dates:

(Term 1) September 23 / October 7, 14, 21, 28 / November 11, 25 / December 2

(Term 2) January 20 / February 10, 17, 24 / March 3, 10, 24 / April 28 / May 5, 12

Uniform Teams

Code	Name	Teacher(s) in-charge	Introduction	Date and Time	Location	Target students	Fees
F01	Hong Kong Road Safety Patrol	* NG KAY KUN, CHENG YAN KIT, LO YIU CHUNG, HUI SHUN YAN	The Kowloon West 55 of the Hong Kong Road Safety Patrol organises various activities including discipline training and drills.	ECA lessons on Fridays, 3:45 – 4:45 pm	Room110,111, Volleyball court and Basketball court	S.1-S.5	\$20 (members' fee) \$450 (uniform)
F02	Boy Scouts	* TSE YIU MING, HUEN PO KIN, CHIU YUE BONG, CHAN YAN WING	The Group 70 of East Sham Shui Po organises various activities including drills, hiking, knot-tying, camp cooking and social services.	ECA lessons on Fridays, 3:45 – 4:45 pm	Room210,211, Volleyball court and Basketball court	S.1-5	\$50 (members' fee) \$300 (uniform)
F03	Girl Guides	* YIU CHOI SHAN, WONG PING YAN, LIN PUI YEE, CHAU BO BO	The 41st Team of Kowloon West aims at stretching the students' potential to become global citizens.	ECA lessons on Fridays, 3:45 – 4:45 pm	Room108, 109, Volleyball court and Basketball court	S.1-5	\$50 (members' fee) \$400 (uniform)
F04	Hong Kong Red Cross	* CHAN MEI LING, HUI ON YE, CHAN CHING MAN, YEUNG WING YU	The Red Cross Youth Unit 85 aims at training our students to serve the community with training in first-aid, nursing, knot-tying and drills.	ECA lessons on Fridays, 3:45 – 4:45 pm	Room208, 209, Volleyball court and Basketball court	S.1-5	\$30 (members' fee) \$600 (uniform)
F05	Marching Band	* YIP KAI MING, LAU WAI TUNG (WONG PAK SING)	Our school marching band is a member of Hong Kong Marching Band Association and is always invited to have public performances and participate in inter-school competitions.	ECA lessons on Fridays, 3:45 – 4:45 pm / Wednesdays 4:30 – 7:00pm	Room 514, 614 / School Hall	S.1-5	\$200 (members' fee)

Others

Code	Name	Teacher(s) in-charge	Introduction	Date and Time	Location	Target students	Fees
F06	Non-Chinese Interest Club	* CHAN LAU SIN, YIM CHUNG MAN, BOND MATTHEW RICHARD	Various interesting activities will be organised to boost students' interests to learn Chinese.	ECA lessons on Fridays, 3:45 – 4:45 pm	English Corner (Room 104)	Non-Chinese students (S.1-5)	Free of charge
F07	Chess Club	* YEUNG WAH, LI WAI MAN	Training students' communication skills and logic via different chess games.	ECA lessons on Fridays, 3:45 – 4:45 pm	Room308	S.4 (new comers) – S.5	\$20
F08	Fellowship	* TSE TAK CHUN, LAM KWOK SAU, YIP KAI MING	Students can reflect on life through hymns, projects, the bible and games.	ECA lessons on Fridays, 3:45 – 4:45 pm	Room309	S.4 (new comers) – S.5	Free of charge
F09	Multiple Intelligences Training	* CHOW CHOR HAU, YIP TING WAI	Aims at training students' discipline and obedience.	ECA lessons on Fridays, 3:45 – 4:45 pm	Gymnasium	S.1-4	Free of charge

S.1 Music instrument classes on Wednesdays

Dates:

(Term 1) October 5, 12, 26 / November 2,9,16,23,30 / December 7

(Term 2) February 15,22 / March 1,8,22,29 / April 5,12,16 / May 10,17

Code	Name	Teacher(s) in-charge	Introduction	Date and Time	Quota	Location	Target students	Fees
W01	Electronic keyboard	* YEUNG KA YAN (External tutor)	Basic music theories, sight reading skills and playing techniques will be covered.	Wednesdays, 3 – 4 pm	6-8	To Be Confirmed	S.1	Free of charge
W02	Guitar	* YEUNG KA YAN (External tutor)	Students can learn the guitar solo and accompaniment.	Wednesdays, 3 – 4 pm	10-15	To Be Confirmed	S.1	Free of charge
W03	Ukulele	* YEUNG KA YAN (External tutor)	With such a handy instrument, students can make fun through learning the basic accompaniment and music theory.	Wednesdays, 3 – 4 pm	10-15	To Be Confirmed	S.1	Free of charge
W04	Hand bell	* YEUNG KA YAN (External tutor)	This instrument originates from the bells of the churches in England. It requires group work and students can enhance their music skills and have greater team spirit.	Wednesdays, 3 – 4 pm	14-16	To Be Confirmed	S.1	Free of charge
W05	Guzheng	* YEUNG KA YAN (External tutor)	Basic plucking skills and related theories will be taught.	Wednesdays, 3 – 4 pm	8-10	To Be Confirmed	S.1	Free of charge
W06	Chinese drum	* YEUNG KA YAN (External tutor)	Students can enhance the sense of rhythm and have greater teamwork.	Wednesdays, 3 – 4 pm	8-12	To Be Confirmed	S.1	Free of charge

Other ECA

Activities will be held on different dates and students involved will be notified. S.1 students can join other ECA on Wednesdays after their music instrument classes.

Sport teams

Code	Name	Teacher(s) in-charge	Introduction	Date and Time	Location	Target students	Fees
SP01	Basketball	* CHOW CHOR HAU, YIP TING WAI, (LAU TAZ LAI)	Students will join various competitions and gain a sense of achievement.	Mondays and Wednesdays, 3:35 – 5:30pm	Basketball Court and Boundary Street Sports Centre	S.1-S.5	\$500
SP02	Football	* LEUNG KIN SHING, (TONG CHUN TUNG)	Students are expected to be more disciplined and confident through intensive training and gain greater team spirit.	Tuesdays 3:35 – 5:30pm Saturdays 10:00am – 12:00nn	Fa Hui Park	S.1-S.5	\$500
SP03	Rugby	* CHOW CHOR HAU, (CHAN HO LAM, SIU WING NEI)	It provides lots of opportunities for students to stretch their potential and gain confidence. Students can develop team spirit through various competitions.	Mondays and Wednesdays, 3:35 – 5:30pm	Tai Hang Tung Playground	S.1-S.5	\$500

SP04	Hockey	* YIP TING WAI	"Never give up" is the target of our hockey team. Students can learn to cooperate well with others in a team.	Mondays and Wednesdays, 3:35 – 5:30pm	Volleyball Court and Boundary Street Sports Centre	S.1-S.5	\$500
SP05	Fencing	* CHOW CHOR HAU, (NG KA WAN)	Basic fencing techniques will be taught to improve students' body coordination and gain confidence and concentration.	Wednesdays 3:35 – 5:30pm Saturdays 11:30am – 1:30pm	Volleyball Court and Gymnasium	S.1-S.5	\$800
SP06	Table Tennis	* CHOW CHOR HAU, (CHAN SHUN NAM)	Students will receive intensive training to enhance their ability to face adversities.	Thursdays 3:35 – 5:30pm	Gymnasium	S.1-S.5	\$300
SP07	Hip-hop	* CHOW CHOR HAU, (CHAN LAI MAN)	It combines arts and sports and students can be cooperative with others.	Wednesdays, 3:45 – 4:45pm	Gymnasium	S.1-S.5	\$500

Academic

Code	Name	Teacher(s) in-charge	Introduction	Date and Time	Location	Target students	Fees
A01	Speech Training	* YIP KAI MING, WONG KWAI CHAU	Our students have won many awards in the HK School Speech Festivals. With professional trainings, students can improve their public speaking skills.	Non-regular (About 10 times of training provided)	Chinese Corner (Room105)	S.1-S.5	\$120 (Admission fee for School Speech Festival)
A02	Debating	* YIP KAI MING, CHEUNG MAN KUEN	Students will receive training in debating, learning to be quick-witted by taking part in inter-school competitions.	Non-regular (About 10 times of training provided)	Chinese Corner (Room105)	S.1-S.5	Free of charge
A03	English club	* TSE KIT WAN, CHUN JACQUELINE	Students involved will be responsible for organising a number of English activities through which students' English proficiency will be enhanced.	Non-regular (About 10 meetings)	English Corner (Room104)	S.1-S.5	Free of charge
A04	Mathematics and Science club	* NG WING YUE, WONG SO FUN	Students involved will be responsible for organising a number of interesting activities.	Non-regular (About 10 meetings)	Mathematics Corner (Room103), Physics Laboratory (Room 302)	S.1-S.5	Free of charge

Performing arts

Code	Name	Teacher(s) in-charge	Introduction	Date and Time	Location	Target students	Fees
P01	Drama	* YIP KAI MING, WONG KAI CHEUNG, FONG HO CHI, LAM SAU KUEN (CHAR KWOK LAM)	With professional training, students will take part in inter-school drama competitions.	Non-regular (About 20 times of training provided)	Gymnasium / School Hall	S.1-S.5	Free of charge
P02	English drama	*WONG KAI CHEUNG, LEUNG SHAN KWAN, BOND MATTHEW RICHARD (YEUNG LAI SZE)	Drama is a great way to increase students' exposure to English and, more importantly, it allows students to make use of English to communicate with others.	Non-regular (About 20 times of training provided)	Geography Room (Room 504-505)	S.1-S.5	Free of charge
P03	Performing Arts training	*WONG KAI CHEUNG, (IP KA YAN)	Students will learn more about performing arts and receive professional training.	Non-regular (About 20 times of training provided)	Geography Room (Room 504-505)	S.3-S.5	Free of charge
P04	Jazz	*WONG KAI CHEUNG, FONG HO CHI (KALEEN FUNG)	Students will undergo training in Jazz to improve their coordination and body movements.	Non-regular (About 20 times of training provided)	Gymnasium	S.1-S.5	Free of charge
P05	Choir	* YEUNG KA YAN	Students will have the opportunities to join the School Music Festival.	Non-regular (About 10 times of training provided)	Music Room (Room 201)	S.1-S.5	Free of charge
P13	Campus TV	* CHEUNG WAI YIN, WAI TUNG SHEILA, LAI WAI LUN, WONG MAN HOI	Students will have a chance to learn how to use the advanced equipment produce shows for the school channel.	To Be Confirmed	School Campus TV (Room 202)	S.1-S.5	Free of charge

Services

Code	Name	Teacher(s) in-charge	Introduction	Date and Time	Location	Target students	Fees
S01	Student Union	* CHUNG SAI CHAK, CHAN TIN LAI, WU WING YAN	It enhances the student-teacher communication and students involved will organise different activities in school.	Non-regular	Student Common Room/ School Hall	S.3-S.5	Free of charge
S02	Houses' association	CHOW CHOR HAU [RED] NG WING YUE, LAI WAI LUN [YELLOW] BUT SUK KWAN, TSANG CHI SAN [BLUE] WONG SO FUN, TSANG WING [GREEN] SIN PUI LING, CHENG YAN KIT	Students involved will organise different inter-house activities throughout the year.	Non-regular	Student Common Room/ School Hall/ Basketball Court/ Volleyball Court	S.3-S.5	Free of charge
S03	Sports Club	* CHOW CHOR HAU, YIP TING WAI	Students will be guided by PE teachers to hold various sports competitions.	Non-regular	PE Teachers' Office / Student Common Room	S.1-S.5	Free of charge
S04	Junior Police Call	* FO HO CHI	It aims to train our members and to equip them with necessary abilities as future leaders in serving our community. It also promotes positive peer influence in tackling juvenile delinquency.	Non-regular (About 10 times of training provided)	PE Teachers' Office / Student Common Room	S.1-S.5	Free of charge
S05	Community Youth Club	* LEUNG KIN SHING	It aims to train students to be a civilised person through training taken place outside school.	Non-regular (About 10 times of training provided)	PE Teachers' Office / Student Common Room	S.1-S.5	Free of charge

Remarks: The teacher with a " * " is the person in-charge and in " ()" is the external tutor. Please contact Mr. Fong Ho Chi or Mr. Wong Kai Cheung if you have any problems related to ECA.