

## An Invitation Letter

1A Chan Fore Siu

Hi Tom,

Since I started secondary school, I have not seen you. It's been a long time. How are you? I miss you so much.

Now, I will have a rare chance to meet you. That is because there is a club party I planned myself. So you must go! It is a music club. I know you like music very much, therefore, I invite you to my party, although I want to invite Jack too. The rules say that we can only invite one person, even though I am the chairperson of the club. Do you feel surprised that I am a chairperson? Ha ha!

Let me tell you the details of the party first. It costs twenty five dollars to join. The date is Monday, 22nd November. It starts at 9 a.m. and lasts until 4 p.m.

Enclosed are a map and the address of the school. If there's anything you still do not understand or you can't come, you can contact me. My phone number is 1234 5678.

Hope you can come!

Love,  
Charlie

Teacher's Feedback : You have written a good example of an informal invitation letter and the tone is warm and friendly. All the important details have been included and the letter is well organized.  
(Mr. Elvin Tao)

Food For Thought : How would you feel if Tom cannot come to your party?  
Do you feel that a chairperson should have extra privileges?  
What responsibilities do you have?

Name Vickie Ku  
(In English)  
古雪婷  
(In Chinese)  
Seat No. 14

渠樹渠紀念  
Chan Shu Kui Memorial

Regular  
In this generation, ...  
distorted the meaning of ...  
to appear fit